

**MINUTES OF MEETING OF TREFFGARNE VILLAGE HALL  
COMMITTEE**

**WEDNESDAY, 10<sup>TH</sup> JANUARY 2007**

**HELD AT THE HOME OF PAT GRIFFITHS**

**PRESENT:** Pat Griffiths, Michael, Yaxley, Roy Lewis, Lynne Jones, Robin Jones, Ann Carey, Pat Carey, Ian Fudge, Kath Nur (Minutes Secretary), Paul Robinson (Chairman), Nicola Russell-Brooks (Pembrokeshire County Council)

**APOLOGIES:** Kevin Lowther (Treasurer)  
Rev. David Rees

Minutes of the last meeting were read and agreed to be accurate with one amendment, apologies omitted from Rev. David Rees and Ann Carey.

**MATTERS ARISING: - Constitution.**

Ian Fudge circulated a draft copy. Discussion took place regarding the content of the draft, in particular the issue of Membership and the need to have a quorum of attendees at the committee meetings. A majority agreed that **six** members should be present with the Chairman having the casting vote.

Ian Fudge will amend and circulate.

**Insurance** - Pat Griffiths informed the group that at present there is no specific insurance covering the existing hall. Public Liability would have to be claimed from the Church. Pat will ask Barrie Griffiths to check on costing of insuring a new Village Hall.

**Representative Body** - Ian Fudge informed the group that the Parochial Church Council would prefer the hall to be leased to the village rather than the committee. The issue of Community Council representation was raised. Paul Robinson will raise this at the next Wolfscastle Community Council Meeting.

**Community Forum** - Michael Yaxley reported that PLANED has no problems with the proposal to build a new Village Hall.

**PBI** - Thanks given to Barrie Griffiths for help offered.

**Match Funding** – Individuals should keep a record of time spent and cost of materials. At present cannot claim. Nicola and Michael Yaxley will obtain samples of Costing Tariffs.

**Officers** – The Officers of the Committee were formally appointed. Paul Robinson nominated as Chairman by Pat Griffiths and seconded by Robin Jones. Kath Nur nominated as Minutes Secretary by Lynne Jones and seconded by Robin Jones. Kevin Lowther nominated as Treasurer by Kath Nur and seconded by Pat Griffiths. Pat Griffiths will act as General Secretary as nominated by Lynne Jones and seconded by Robin Jones.

**Any Other Business** – Michael Yaxley – Ambleston Hall pays £100 per year for rent. However, this may not be applicable to Treffgarne as the hall will be a new build and the Church may wish to charge more. Questions were raised re ? rent for land and who will actually own the hall if/when it is built.

Michael Yaxley will enquire what has happened in other villages.

### **Discussion:**

#### **What Kind of Building?**

Existing building is not viable. Therefore new build only option. Nicola has had a brief survey done. Planning would not be given without car parking. Suggestion from Surveyor – new building at the back of the existing plot, keep plans simple with a view to a meeting place rather than a grand hall. Robin Jones would like to pursue a Green route in construction materials etc. Owner of land adjacent to hall could be approached to enquire if willing to donate a small area.

Ian Fudge suggested approaching Pembrokeshire College to see if the students interested in undertaking surveying/planning of the hall as a project.

Paul Robinson enquired what the minimum facilities might be in respect of disabled toilets, ramps etc. Nicola will send on information if project goes ahead. However, caution, no point in obtaining outline planning if a real need for the hall is not identified from the local community.

Nicola expressed concerns regarding usage of the hall, who would use it and how will it fulfill the needs of the residents of Treffgarne. Advised the committee to go out and talk to the residents to gain insight into what they really want from a village hall.

Nicola will formalise some key questions (via Email) that the committee can put to residents – a cross section of people. Stressed the need for reliable evidence, and to establish viability for the project.

Advised group to read “Making the Connections” (WAG) document.

**Any Other Business** – Michael Yaxsley will obtain an updated Electoral list.

**Next meeting to be held at Kath Nur’s home, Eastleigh (Tel. 741429) on Thursday 15<sup>th</sup> February at 7.00 pm.**